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| **Job Title** | Classroom/Practicum Instructor – Nursing (HHA, NA, PN) |
| **Department** | **Brevard Nursing Academy** |
| **Report To** | DOE, Brevard Nursing Academy |

**EMPLOYMENT TERMS**

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| **Full and Part-time** |

**QUALIFICATIONS**

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| **Education** | Associate degree/ Bachelor of Science/Bachelor of Arts |
| **Professional** | **Clear and Active Florida Nursing License** |
| **Experience** | A minimum of one year of professional or practical clinical nursing experience and have completed a course in teaching adults; or have at least one year of experience in teaching adults or have at least one year of experience in supervising nursing assistants. |
| **Desirable**  **Knowledge,**  **Skills, and**  **Abilities** | 1. Effective oral and written communication skills. 2. Knowledgeable about clinical/lab instruction. 3. Experience teaching adults and or supervising nursing students. 4. Computer skills and ability to use common software programs (i.e. Microsoft Word, Excel & Evolve/Canvas by Elsevier). |

**INSTRUCTIONAL RESPONSIBILITIES**

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| Instructors are responsible to deliver education services to students through:   * Distributes a course syllabus for each assigned course, which contains the name and number of the course, description of course, assignment schedule/calendar, a list of the competencies, the required textbooks, required tools and supplies, evaluation, and grading procedures. * Delivering course material following course contents, which is current, well organized, and related to course objectives. * Monitoring progress/ attendance. * Recording and submitting grades in timely manner i.e. mid-term and final grades. * Establish an environment conducive to learning in the classroom and laboratory by keeping the area clean, maintaining equipment in safe order, posting safety procedures, and establishing a safety program where applicable. * Orient students to the clinical area. * Return clinical/lab assignment paperwork to students in a timely manner with constructive comments. * Follow program procedure for lab and clinical remediation. * Prepare for classes, lab, and practicum by selecting appropriate learning experience as evidenced by following: updating instructional materials such as handouts, syllabus; requesting supplies and equipment; using a variety of learning modalities including instructional technology to augment instruction. * Demonstrates effective written and oral communication skills. * Maintain control of class during instruction as well as handle disruptions in the class/lab and or clinical. * Demonstrates respect for students as individuals. * Maintains open communication with the program director, admin staff, and clinical facility staff. * Counsel students with grades and attendance problems and refers students to the dean for additional help, if needed. * Maintain credentials, licensure, and certifications required for teaching and for the profession. |

**APPLICATION**

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| Applications are submitted online @ www.brevardnursingacademy.com. |

**TRANSCRIPT REQUIREMENTS**

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| Applications for this position can be reviewed before receiving **official transcripts**; applicants will have 30 days to have an official transcript sent to our office. Official transcripts must be in a sealed envelope once open this is not an official transcript. |

**PRE-EMPLOYMENT SCREENING**

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| Pre-Employment & background check are required |

**CONTACT**

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| Esther Martin, Program Director at 321-914-3041 OR  emartin@brevardnursingacademy.com |

**HOURS**

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| Days and Evening hours available |

**SALARY**

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| Based on experience |